Bozeman Public Library Board of Trustees Regular Meeting  
Library Board/Staff Conference Room  
Bozeman Public Library  
Wednesday, December 19, 2012  
Minutes

**Attendance**  Present: Board Chair Ron Farmer; Trustees Jennifer Pawlak, Judy Mathre, Jacki McGuire, John Gallagher; Bozeman Public Library (BPL) Director, Susan Gregory; BPL Department Heads Lois Dissly, Terri Dood; BPL Friends Vice-President David House; BPL Foundation Director Paula Beswick; City Manager Chris Kukulski; Superintendent of Facilities and Land James Goehrung.

**Call to Order**  The meeting was called to order by Chair Farmer at 4.00 p.m.

**Approval of Minutes**  Trustee Pawlak moved that the minutes of the November 28, 2012, meeting be approved. Trustee Gallagher seconded the motion and The Board voted unanimously to approve the minutes.

**Correspondence**  BPL Director Susan Gregory shared correspondence from the community. A patron requested that the Library establish a bridge club, which was referred to Terri Dood. An anonymous inquiry asked when the Richard Parrish glass sculpture that was over the Circulation desk would return. Another patron requested that music videos be shelved separately to facilitate browsing. Susan received an email from Sara Anderson from the Bozeman Sculpture Park to inform the Board that their proposed banners for the Library's parking lot was taking longer than anticipated, but hoped to be able to return with a comprehensive proposal as early as March 2013. A representative of the Gallatin Valley Interfaith Association asked if the Library would allow an interfaith service on the front lawn the Sunday morning of the Sweet Pea Festival due to a decision by the Sweet Pea Board of Directors to discontinue the service. Susan will ask for more information and add the inquiry to the January 2013 agenda. Finally, James Goehrung introduced Lisa Doss, the Library's new custodian.

**Friends Report**  BPL Friends Vice-President David House reported on the Friends' activities. The Friends' annual membership meeting will take place on January 23, which will include election of officers and voting on their proposed new bylaws. The Friends continue to contribute Library discretionary funding, and staff requests for Friends to fund projects will be reviewed at the February 5 meeting. The Friends are still communicating with the Lindley Perk leaseholder regarding insurance requirements under the new lease. The Library Board requested a formal letter be sent requesting full compliance by the end of January 2013 before pursuing other means of resolution. The Friends approved a donation for the MLA Legislative Reception.

**Foundation Report**  Director Paula Beswick presented a report on their activities. The Library's Christmas Stroll activities drew nearly 1,000 attendees. The Foundation's annual appeal letter has been mailed, and thus far response has been better than in 2011. Paula is formulating the Foundation's budget and doing strategic planning for 2013, and will present it at their January meeting. Issues that the Foundation had been having with their investment advisors are being addressed satisfactorily. Beginning in February 2013, a six month chamber music series will take place the first Monday of each month at noon, which will be a “brown bag” concert with an educational bend. The Exploring the Arts series will be on January 14 with Kelly Roberti discussing jazz bassists, followed on January 15 by a Jane Austen dramatic reading organized by Jack Kligerman. The Living Your Passion series will continue on January 22 with Christopher Boyer,
who will discuss photography and the issue of climate change, to coincide with the introduction of
the Bozeman Climate Partners. The Exploring the Arts series is booked through May 2013, and
presenters and guests for the November 2013 Children's Festival of the Book have been booked.
Negotiations are under way for One Book One Bozeman 2013, but have not yet been settled. Loren
Acton was elected President of the Foundation Board. Marsha Karle prints are for sale through the
Foundation.

Director’s Report  Susan Gregory presented a report of Library activities and developments.
Mention was made of the statistical and budget reports for the end of the year as well as certain
specific budget items, followed by a discussion of the statistical information currently being gathered
and potential ways to better track and report statistics. Susan met with Sculpture Park Board
President Joseph Keith and City Attorney Greg Sullivan to clarify administrative and insurance
issues regarding artists whose work is displayed in the Sculpture Park. Susan presented the Library's
Depreciation Fund request to the City Commission on December 3, which was approved. Susan and
Paula Beswick gave a tour of the Library on December 7 to visiting professors and graduate students
from the International University of Business in Kazakhstan, who were very impressed by the
Library facility.

Facilities Report  Superintendent of Facilities and Land James Goehrung presented an update of
Facilities matters pertaining to the Library. Plans are under way for site work such as the irrigation
system and tree replacements to be done in the spring of 2013. A Facilities Condition Inventory was
done to assess several City buildings to begin planning for improvements and maintenance activities.
Trustees asked if the roof project had been finished; there is still one skylight to install when weather
permits. A survey is being done to identify highly visible places for signs advising Library patrons
of the no smoking policy, as well as for improved security lighting around the Library.

Items for Discussion/Action

City Manager Chris Kukulski discussed with the Board concerns and issues regarding the
turnaround and alley adjacent to Library property. Chris asked that the Library Board be
open to consultation and cooperation should development plans be brought before the City in
the future. Trustee John Gallagher moved that the Board go on record as being willing to
consider the turnaround at a future time when requested. Jennifer Pawlak seconded the
motion, which passed unanimously.

BPL Head of Reference and Adult Services Terri Dood presented and discussed the Library's
revised Collection Management Policy, which had been previously emailed to the Board.
Changes to statistics collection were pointed out, as were the average ages of different
portions of the Library's collection. Trustee Jacki McGuire inquired about the book lease
program mentioned in the revised policy, which Terri and Susan explained. Trustee McGuire
moved that the Board approve the revised policy. Trustee Mathre seconded the motion and it
passed unanimously.

Board Members/City Reports  Chair Farmer mentioned a letter he had received from the Montana
State Library advising the Board that Sandra Brug has been awarded State Library Certification in
the Library Services to the Public track. Chair Farmer asked that the Board's congratulations be
expressed to Sandra for her achievement.

Adjournment  There being no further business, Chair Farmer adjourned the meeting at 5:24 p.m.