Bozeman Public Library Board of Trustees Regular Meeting
Library Board/Staff Conference Room
Bozeman Public Library
Wednesday, June 20, 2012
Minutes

Attendance Present: Board of Trustees Chair, Ron Farmer; Trustees Jennifer Pawlak, Jacki McGuire, Judy Mathre, Holly Brown; Bozeman Public Library (BPL) Foundation Director, Paula Beswick; BPL Director, Susan Gregory; BPL Department Head, Lois Dissly.

Two guests: Assistant City Attorney Tim Cooper, and Bozeman Deputy Police Chief Rich McLane.

Call to Order The meeting was called to order by Chair Farmer at 4p.m.

Approval of Minutes Trustee Mathre moved that the May 16, 2012, meeting minutes be approved and Trustee McGuire seconded the motion. The Board voted unanimously to approve the minutes.

Closed Executive Session At 4:05pm Chair Farmer called the Board into a closed Executive Session to discuss a patron's ban appeal. The public session was resumed at 4:50pm.

Correspondence Susan shared comments from Library patrons. A patron requested a Yoga class for seniors. There was a request for instructions to create an alternate ID for account information login on the webpage. A juvenile patron inquired about a Biography section; Susan will contact him with information regarding the locations of the Library's Juvenile and Adult Biography sections. A young lady asked for more kites on the ceiling in the Children's Library. There were two complaints about book drops filled to overflowing on Sunday, June 3rd. Upon inquiring, Susan learned that it was a test to determine whether it was necessary to schedule a library staff member to empty the book drops on Sundays.

Friends Report No one from the Bozeman Public Library Friends of the Library was present, thus there was no report from the Friends. Susan did state when asked that the Friends are working on a draft Memorandum of Understanding regarding the Lindley Perk lease as discussed in prior Board meetings.

Foundation Report Foundation Director Paula Beswick began by discussing plans that she and Susan are making for the annual American Library Association (ALA) Conference in Anaheim CA. Paula has joined LLAMA's fundraising arm of the ALA. She spoke to the Board about the first Day on the Green to take place July 1st with Montana Skies providing entertainment, as well as a brief mention of the next to take place on July 29th. The Montana Pride rally on June 16th was well attended, with a respectful and appreciative crowd; the Library's cooperation was graciously recognized by the rally's organizers and they indicated a desire to repeat it next year. The Jazz and More series of programs have begun, running from June 18th to September 10th (except for Labor Day on September 3rd); the debut was very well attended. Paula and Susan have been discussing ways to enforce the smoking ban and asking attendees to please leave their dogs at home during outdoor events. The Creative Workshops sign up will be on July 2nd; Paula spoke about the 22 different programs lined up for this series. The Heeb's Fundraising BBQ will be on August 3rd (the Friday of Sweet Pea), all profits to be donated to the Foundation. Cinema Circus, a children's film
festival, will debut on Sunday, September 9th. Sculptor George Cole is working on a sculpture with a banned book theme designed by Colin Letts, and would like to unveil the work during Banned Book Week (September 30th to October 6th) at the Library; the Foundation is acting as the fiscal agent while Mr. Cole will do the fundraising for the event. Paula mentioned that Susan has been in contact with librarians at MSU and Bozeman High School about possible collaboration to promote Banned Book Week in conjunction with the unveiling.

**Director’s Report** Susan began by mentioning the statistical reports were emailed to the Board. The statistics do not show significant variation from previously noted trends. Susan and library department heads have been working on staff evaluations. Susan, Paula, and department heads have scheduled a planning retreat for July 12th and among other topics of discussion will be a detailed examination of what statistics are currently gathered and how they are reported with an eye to better measuring activity in the Library. The Sculpture Park’s “Can Do” program was somewhat dampened by rain and snow, yet well attended. Children's Library “Kids Build” program was also a great success. Interviews have begun for the two 15 hour positions at the Information and Computer Services Desks. MSU Library Dean's search has begun. Children's Library has begun their collaborative programs with the Sculpture Park. Children's Librarian Cindy Christin received a letter from the editor of *Magpie Magazine* announcing that they had named the Library one of their Best Rainy Day Activities. Trustee Judy Mathre asked about the budget which had been sent to the Board. Susan reported on the last City Commission meeting she attended with Lois Dissly; the Library was able to contribute $8000 to the City to help with the adverse judgment faced by the city by cutting its materials budget for FY13 in that amount. City Commissioner Chris Mehl praised the Library for this effort, and offered to find private funding to replace the loss to the materials budget.

**Items for Action/Discussion**

The first item addressed was the proposed Library schedule for Fiscal Year 2013. Trustee Action Brown moved that the schedule be approved. Trustee Mathre seconded the motion. The Board voted unanimously to approve the schedule. There was discussion regarding the possibility of Sunday hours year-round. The second item was the adoption of the City of Bozeman's Social Media Use Policy. Trustee Pawlak moved that the policy be approved. Trustee Mathre seconded the motion. There was discussion regarding the goal of avoiding potential legal issues by making City presence on social media sites one-way communication. The Board voted unanimously to approve the policy. Susan received an Attorney General’s opinion (no. 7, vol. 54) from the State Library for dissemination to the Board, which she also forwarded to City Attorney Greg Sullivan. The Board recognized and thanked Holly Brown for 10 years of service on the Board of Trustees; for her part, Holly said that it had been a very special thing in which to have participated.

**Adjournment** There being no further public business, Chair Farmer moved the meeting into another closed Executive Session at 6:05pm for Library Director Susan Gregory's performance evaluation.