Bozeman Public Library Board of Trustees Regular Meeting
Board Meeting Room
Bozeman Public Library
Wednesday, May 22, 2013
Minutes

Attendance Present: Board Chair Ron Farmer; Trustees Judy Mathre, Jacki McGuire, Jennifer Pawlak, John Gallagher; Bozeman Public Library (BPL) Director, Susan Gregory; BPL Department Heads Lois Dissly, Terri Dood, Mary Jo Stanisla; BPL Friends President David House; BPL Foundation Director Paula Beswick; City Superintendent of Facilities James Goehrung; Bozeman Sculpture Park President Chaucer Silverson.

Call to Order The meeting was called to order by Chair Farmer at 4:00 p.m.

Approval of Minutes Trustee Jennifer Pawlak moved that the minutes of the April 24, 2013 meeting be approved. Trustee Judy Mathre seconded the motion. The Board voted unanimously to approve the minutes.

City Facilities Report City Superintendent of Facilities James Goehrung presented a report on his department’s activities. Student volunteers from Belgrade worked on cleaning up the grounds today. An herbicide treatment for the dandelions problem is planned and Goehrung will put flags up to warn people. His crew will also replace some dead trees on the property. He has been in contact with the contractor about leaks in the flat roof of the library and will have an inspector come over to look at it; work should be covered under the warranty. Goats might still be used to control weeds on the east side of the building. He will be working with the City’s Engineering Department to widen the sidewalk on the building’s south side which will be paid for out of the Library’s Depreciation Fund.

Bozeman Sculpture Park (BSP) Report New President, Chaucer Silverson, reported that BSP will work with the City on contracts for future exhibits. He distributed handouts showing new banners, website, and logo that will help identify and brand the park. Three new people joined the BSP Board and they are hoping to add a fourth who will act as treasurer for a total of sixteen (16) members. They will be discussing the acquisition of more new sculptures at their next meeting but will be working with City Attorney Greg Sullivan to formalize questions about insurance before adding them. The vandalized sculptures are being dealt with. One was designed to decompose and will be allowed to do so, one can be repaired, and the third piece will not be returned because it was too fragile for outdoor exhibit. The BSP Board will work with the artist to help pay for repairing the piece. BSP and the Gallatin Art Crossing did not merge as was previously considered.

Correspondence BPL Director Susan Gregory shared correspondence from library patrons. One patron had concerns about the Library’s catalog with regard to holds and wanted to talk to staff. A second left a comment about shooting the Internet and bringing back snail mail and conversation. Another suggested that the Library be open Sundays during the summer. There were two notes from the Montana Library Association to Gregory; one thanking her for being a
presenter at the group's conference and the second was congratulating her on being elected as ALA Councilor. The Meth Man sculpture will be removed by the artist's family member.

**Director’s and Staff Reports**  
Gregory reported that with 92% year gone there is still 17.6% remaining in the budget. Circulation statistics went up during the past month. Several staff members and trustee Jennifer Pawlak met with Amy Bekkerman to identify which statistics to be tracked and presented to the Board. They hope to have a draft of the new forms by the end of July and will bring them to the Board for input. They will also be investigating software that can be used to record stats at the desks. Gregory graduated from Leadership Bozeman 25 and attended the final retreat May 16-17 at the 320 Ranch. She attended the Montana Shared Catalog meeting in Miles City May 1-3 and persuaded the MSC Advisory Board to allow the Library to use *Most Wanted* as the home location designation for the new leased book collection. Gregory and staff member Kari Grimm gave a presentation to the Wonderlust group.

Lois Dissly announced that Scott Blackwell had given notice of his resignation as of June 6. Volunteer Coordinator, Gail McMillan hosted a delicious and fun Volunteer Brunch May 22. Overdrive's Digital Bookmobile will be coming to the Library May 30. She reported that, thanks to a generous donation from the Bozeman Friends of the Library, five new MAC laptops have been purchased. Dissly and Kari Grimm attended a Social Media training at the City which proved to be a good brainstorming session. The Library currently has 2,300 Facebook Likes.

Terri Dood told the Board that the new leased book collection which is sponsored by the Friends, has been named *Most Wanted* and books are currently on order. Dood and Foundation Director Paula Beswick have been teaching basic computer skill classes to a small group at Aspen Pointe.

Mary Jo Stanislao reported that staff schedules have been adjusted due to the Library being closed on Sunday’s beginning in June. City Manager Chris Kukulski, Assistant City Manager Chuck Winn, and Administrative Service Director Anna Rosenberry met with staff June 15 to talk about the budget.

Children's Librarian Cindy Christin was not able to attend the meeting so Gregory described the tour that she, Christin, Trustee Judy Mathre, and City of Bozeman Parks & Recreation Director Mitch Overton took of the Library grounds. Discussion followed about ways to enhance the front and east sides of building for creative learning space including adding ping pong tables on the oval in front of the Library.

**Strategic Planning**  
Gregory presented copies of the *draft* Strategic Plan that Library Strategies consultants, Peter Pearson and Sue Hall had helped develop. Chair Farmer asked if staff had input and was told that the entire staff had not. The work plan for implementing the goals has not been completed and the staff will meet again to finish it. The Foundation and Friends will develop their own plans that will work in tandem with the Library’s plan once it has been approved. After further discussion, Judy Mathre moved to approve the draft plan as the final with some minor corrections and John Gallagher seconded. The motion was approved unanimously.
**Friends of the Library Report**  President David House announced that the Friends would be working on their own strategic plan which would fit with those of the Library and Foundation. The group is working to formalize its operations. It would like input from the Library Board and Foundation to help them continue the process.

**Foundation Report**  Foundation Director Paula Beswick reported that she had sent out the draft of the Foundation’s Development Plan which includes transitioning her out of programming and giving that responsibility over to Library staff and the Friends. The Foundation Board will meet June 1 to discuss the plan. Trustee Judy Mathre will send out a copy to Library Board Trustees. The new plan would have the Foundation act as an advocacy for the Library. Foundation Program Coordinator, Jeannie Gracey-Etgen will be leaving her position at the end of June. The Art Committee met and selected five new art exhibits for the upcoming year. The final performance of *Exploring the Arts* featured Megan McKeever. *Jazz And More* begins June 10. Beswick worked with an MSU student volunteer to do a focus group at Bozeman High and was pleased with the input they received from the students. The next College Prep class will be for parents learning to let go of their college-age children. The chamber music series will continue on Mondays at noon through June and July. A new yoga teacher has been found who will teach classes every Tuesday from 11-11:45 a.m. in June and July. The art opening reception for photographer Alex Garcia Ruiz will be held June 7 from 5:00-6:30 p.m. The Foundation will sponsor two writing contests in the fall, one for the *Children’s Festival of the Book* and the other in conjunction with the MSU Convocation’s Life of Pi. The Ellen Theatre will host a special One Book – One Bozeman event highlighting the book *Last Stand: Ted Turner’s Quest to Save a Troubled Planet* on Friday, June 21 with Ted Turner and author Todd Wilkinson. Country Bookshelf will be selling books for signings. Hosted by the Library Foundation, proceeds from the event will benefit the Bozeman Public Library. All are invited for a book discussion on Friday, June 14 from 6:00-9:00 p.m. in the Community Room. Susan and Paula will be doing a follow-up article about strategic planning for the July issue of the *Bozeman Magazine*.

**Adjournment**  There being no further business, Chair Farmer adjourned the meeting at 5:43 p.m.