

**Bozeman Public Library Board of Trustees Regular Meeting**  
**Library Board/Staff Conference Room**  
**Bozeman Public Library**  
**Wednesday, January 19, 2011**  
**4:00 P.M.**

**ATTENDANCE**

Present Trustees: Ron Farmer, Chair; Holly Brown, George Cole, Judy Mathre, and Jacki McGuire; Paula Beswick, Foundation Director; John Gallagher, Friends President; Lois Dissly and Terri Dood, acting Co-Directors.

**CALL TO ORDER**

The meeting was called to order at 4:02 p.m. by Vice Chair McGuire.

**APPROVAL OF MINUTES**

Cole moved to accept the December 15, 2010 Library Board minutes, Mathre seconded, and they were approved unanimously.

**CORRESPONDENCE**

Dissly and Dood received public comments which included one from a person wishing to have more computers at the Library. Several suggestions for extended hours were received from one person. A patron complained about the automatic flush in the men's restroom on the second floor. Another patron asked that the Library purchase more volumes of an adult graphic novel series, *Fables*. Someone asked that two DVDs be purchased. A patron suggested a Staff Favorites section for DVDs. A patron complained that because she has fines on her card she cannot log into her account to renew her materials. A woman wrote that the designated parking areas prevented people who were not handicapped but had medical issues from parking near the building. A patron sent an email requesting to have a book removed from the collection because she thought it was full of lies and misinformation. A group is in the process of forming a "Library Interest Group" that would secure educational materials for inmates at the new detention center; they would like someone from the BPL staff to join. A reminder was received from the Broad Valleys Federation about the Spring Retreat, March 4-5. Experience Works sent a thank you for the Library's donation to its program. Two incident reports were turned in during the month. The first involved a man who had a seizure in the lobby and was transported to Bozeman Deaconess. The second involved a patron who refused to stop watching a DVD when he was told the library was closed.

## **FRIENDS OF THE LIBRARY REPORT**

Gallagher reported that Rene Tanner and Vicky York were leaving the Friends Board. The group is proceeding with the hiring of an assistant who will work between 10-15 hours per week plus some additional hours during book sale months. Once the job description is complete it will be reviewed by an attorney. Sales from books in the Lindley Perk reached \$1800 last month. Friends' *QuickBooks* software needs to be replaced. At the last meeting they agreed to increase money for children's programs. They also want to purchase a bench in Alice Meister's honor. The next book sale will be in March. The next meeting will be January 31 at 6:30.

## **FOUNDATION REPORT**

Beswick reported that she was elected president of BPW (Business and Professional Women). Sixty-Two (62) people attended the art reception for Jack Kligerman. Beswick will be meeting with *Bozeman Daily Chronicle* publisher Stephanie Pressly on January 21 and JoAnne Brekkus of Sweet Pea. She will give a tour to some Brazilian students January 22 for MCIV. The Cornerstone Committee has been organizing for the upcoming event to be held on April 16. It will have a comedic theme and Al Kesselheim has agreed to MC it again. Kevin Connolly will be the celebrity bartender. Nominations are currently open and the application is on the Foundation's website. The first "Exploring the Arts" event of the year will be a history of the multicultural roots of jazz called the *Colors of Jazz* to be presented January 24. The Foundation board will meet January 25 at 3:00; Gary Bishop will be joining the Board. Plans for the Children's Festival of the Book are underway. Beswick is working on the Montana Library Project with Aspen Pointe to provide a monthly series of events to educate residents about the State's history. If successful, Beswick hopes to offer the project to other retirement and assisted living facilities.

## **DIRECTOR'S REPORT**

Dissly reported that at halfway through FY2011 there is 55.4% of the budget remaining. The December statistical report showed that despite door traffic being down 9% circulation is up nearly 15%. Library staff, Friends, and Foundation hosted a "Library Family" farewell party for Alice Meister on January 7 at the Story Mansion. Kenneth Stocks, the new City Grants Specialist, toured the library with Terri Dood on Jan. 6. He also met with Dissly to discuss the Memorandum of Understanding between the Library and the Montana State Library for the Broadband Technology Opportunities Program (BTOP) which was signed by Ron Farmer and sent to the State Library on December 27. Dissly and MaryJo Stanislaos attended "Lunch and Learn: Networking and Working a Room" on January 12 at the

Bozeman Chamber of Commerce. Beth Boyson and Cindy Christin helped plan the 10<sup>th</sup> annual Martin Luther King Day Celebration held on January 16. Nearly 200 people attended, and Boyson staffed the Library's table. Dissly, Dood, and Jamie Johnston traveled to Helena to attend the Montana Library Legislative Day on January 18. Training of the 7 new substitutes Josh Andrews, Jamie Johnston, Amy Zarndt, Julie Kleine, Brenda Boyd Cooper, Scott Blackwell, and Mary Braun, as well as Circulation Aide, Sasha Lindberg is underway. Laura Matthews is our newest Experience Works person; she works in Interlibrary Loans and Reference. Hannah Vidrich, an MLIS student, will be interning at the Library this semester. A new display featuring the works of Fanny Young Cory Cooney is in the Montana Room thanks to Pat and Ken Hamlin.

**ITEMS FOR DISCUSSION/ACTION:  
PAY FOR INTERIM CO-DIRECTORS;  
LIBRARY DIRECTOR SEARCH COM-  
MITTEE UPDATE; APPROVAL OF  
QUESTIONS FOR FINALIST  
CANDIDATES**

**Action**

Pay for the Interim Co-Directors was discussed. Pattie Berg, the City's HR Director, recommended an increase of 5% of Dissly and Dood's current base pay which would be about \$200 per month. Dissly mentioned that during the director's search 13 years ago both she and Liza McClelland received \$400 each for acting as Interim Co-Directors. After discussion, Farmer moved to pay Dissly and Dood \$400 per month, Cole seconded, and the motion passed 4-0. Farmer will write a letter to Pattie Berg stating the Board's approval of this payment. Mathre reported four applications had been received and the Directors Search Committee was in the process of screening them. The Committee will meet January 27 at 3:30 pm.

**Action**

The Committee has completed the final interview questions. Mathre moved to adopt the questions, Brown seconded, and the motion passed 4-0.

**BOARD MEMBER'S AND CITY  
OFFICIALS' REPORTS**

There was nothing.

**PUBLIC COMMENT**

There was nothing.

**ADJOURNMENT**

The meeting was adjourned at 5:15 p.m. The next meeting will be Wednesday, February 16, 2011 at 4 p.m. in the Library Board/Staff Conference Room.