Bozeman Public Library Board of Trustees Regular Meeting
Board Meeting Room
Bozeman Public Library
Wednesday, March 27, 2013
Minutes

**Attendance**  Present: Board Chair Ron Farmer; Trustees Jennifer Pawlak, Judy Mathre, Jacki McGuire, John Gallagher; Bozeman Public Library (BPL) Director, Susan Gregory; BPL Department Heads Lois Dissly, Terri Dood, Cindy Christin, MaryJo Stanislao; BPL Friends President David House; BPL Foundation Director Paula Beswick; City Superintendent of Facilities James Goehrung; City Manager Chris Kukulski; Deputy Mayor/Library Liaison Jeff Krauss; Assistant City Attorney, Tim Cooper.

**Guests**  Local residents Gary Gullickson, Katherine Ball, Salal Huber-McGee, Charlotte Kress; consultants Peter Pearson and Sue Hall.

**Call to Order**  The meeting was called to order by Chair Farmer at 4:00 p.m.

**Approval of Minutes**  Trustee Mathre moved that the minutes of the February 27, 2013, meeting be approved. Jacki McGuire seconded the motion. The Board voted unanimously to approve the minutes.

**Public Comment**  Comments consisted of a discussion regarding the alley turnaround on south Library property, with reference to a plat map. Local resident Gary Gullickson commented upon the Sculpture Park’s concern that a sculpture would potentially have to be moved, given the proposal and documentation from the City Engineering Department. Trustee Jacki McGuire inquired as to what ancillary issues might exist should the proposal come to a vote, the only one mentioned being lease terms with the Sculpture Park. Trustee Jennifer Pawlak pointed out that the Library would not transfer ownership of the property, but rather allow its use. City Superintendent of Facilities James Goehrung expressed the potential for parking issues along the alley since it would then be designated as an emergency access. Trustee McGuire asked if additional dwelling units (ADUs) that might be built would also negatively affect parking, but code requirements for ADUs mandate provision for parking on private land. Trustee Pawlak inquired as to the possible requirement for increased signage on the alley way. Guests Salal Huber-McGee and Katherine Ball both spoke regarding concerns of parking and access. Attorney Tim Cooper suggested formalizing the process before the City Commission. City Manager Chris Kukulski expressed the opinion that the City Commission would accommodate the Library in resolving the matter. Trustee Pawlak mentioned the need to communicate with Bozeman Sculpture Park regarding the turnaround’s possible effect upon the property leased from the Library. Chair Farmer suggested that the issue be discussed at the April 2013 meeting for decision and will contact the Sculpture Park for their input.

**Correspondence**  BPL Director Susan Gregory presented correspondence from Library patrons. A patron expressed appreciation for Library staff member Jason Greenwald for help above and beyond the norm by helping him to complete online job applications. Another patron complained about his account having been sent to collections for lost materials following several notices; his complaint was initially over the telephone with Library Circulation Supervisor MaryJo Stanislao followed by a call to Susan, with an email sent to the Board’s members and copied to upper-level Library staff.
Chair Farmer will send a letter to the patron affirming the Library’s policy in the use of a collection agency.

**Friends Report**  BPL Friends President David House reported on the Friends' activities. David introduced the two youngest Friends volunteers, Jessie and Remy House, and praised their contributions to the success of the Book Sale March 22-24. The Friends’ Book Sale raised about $12,000 dollars, primarily from general sales though there were new memberships as well as about $1000 from Collectibles. Trustee Jennifer Pawlak inquired about the Collectibles, which David explained in further detail. David announced that the Friends had awarded $30,000 for 2013 to the Library based on presentations by Library staff. The Friends will also help fund a McNaughton Lease subscription to make more copies of bestsellers available, and David also mentioned the purchase of 4 Mac laptops for in-Library use, Book Club kits, Children's Summer Programs, and a mobile app webpage. Thanks were expressed by all Library staff members present. Children's Librarian Cindy Christin announced that she has been invited to give a presentation on the Friends-funded play space at the Public Library Association national conference in Indianapolis, IN, in the spring of 2014.

**Foundation Report**  Foundation Director Paula Beswick presented a report on their activities. The Exploring the Arts opera program on March 18 played to a packed room. The April 15 program will feature Weatherwood for Celtic music. Paula reminded the Board of the upcoming Notes at the Library Chamber Music event on April 1, featuring the MSU Cello Ensemble. An opening reception for an exhibition by local artist Wendy Marquis will be held on April 5. The Foundation is coordinating mobile basic computer classes with Library staff for Aspen Pointe residents beginning in May; it is hoped that this outreach will continue and grow to include other sites. The Foundation Board meeting will take place on April 2 at noon. The Cornerstone Celebration will take place April 20 to recognize local author David Quammen. The One Book One Bozeman selection for 2013 is “Last Stand”, local author Todd Wilkinson's biography of Ted Turner, promotion of which will begin with a Foundation-sponsored author reading at the Country Bookshelf on April 4. The promotion will also include a VIP meet and greet and interview with Ted Turner on June 21. Paula reminded the Board of the Library Strategic Planning workshop scheduled for March 28; she also spoke about a project with a group of MSU students to support the Strategic Planning process.

**Director’s Report**  BPL Director Susan Gregory presented a report on the Library's activities. Susan introduced guests Peter Pearson and Sue Hall, consultants present for the Library's Strategic Planning workshop on March 28. She then thanked the Friends and Foundation for all they do to support the Library. In presenting the statistical report, Susan mentioned that there remains 34% of budget with one quarter left in the fiscal year. Susan recounted a Library patron's gracious thanks to Library staff for their patience and friendly professionalism by providing lunch for the staff on March 8. Planning has begun for the next annual Staff Training Day. Susan described collaboration with MSU's Renne Library for an April poetry program. Susan is working with Circulation Department Head MaryJo Stanislao and Circulation Librarian Mary Braun to fill two empty staff positions. Susan gave an update of legislative activities that would include increased State appropriations for Libraries. In response to inquiry from Trustee Jennifer Pawlak, Lois Dissly described the status of changes to ways in which the Library collects and interprets usage statistics information. Consultant Peter Pearson asked if computer and Wifi usage statistics show similar trends that he has noticed at the Tulsa OK Public Libraries, which Lois confirmed.
Items for Discussion/Action  See Public Comment section above.

City Reports  Deputy Mayor/Library Liaison Jeff Krauss mentioned that he had gone before the Senate as a candidate for possible confirmation to the MSU Board of Regents, but had nothing new to report from the City.

Adjournment  There being no further business, Chair Farmer adjourned the meeting at 5:00 p.m.