## Social Networking Policy

Bozeman Public Library offers social networking for informational, educational, cultural, and recreational purposes. Library social networking provides an online public forum to facilitate the sharing of ideas, opinions and information about library-related subjects and issues among Library staff and Library users. **Comments and postings by participants other than Library staff moderators do not necessarily reflect the official position of Bozeman Public Library or its staff.** Social networking includes, but is not limited to, formats such as instant messaging, text-based posts, discussion lists, websites, and social network pages.

The Library does not collect, maintain or otherwise use the personal information stored on any third party site in anyway other than to communicate with users on that site, unless granted permission by users. Users should be aware that third party sites have their own privacy policies and should proceed accordingly. Users may remove their account/profile at any time from social networking sites.

Bozeman Public Library reserves the right to monitor content on all of its social networking sites and to remove messages or postings containing the following:

- Copyright violations
- Off topic comments
- Commercial material/spam
- Duplicated posts from the same individual
- Obscene, threatening, libelous or inappropriate comments
- Photos or images

### Suggestions for commenting

Patrons are strongly encouraged to protect their privacy when commenting or posting on social networking sites. Young people under age 18, especially, should not post information such as last name, school, age, phone number, address. **As with other Library materials, a child’s use of the social networking tools is the responsibility of the parent or guardian.**

Adopted April 20, 2011