

**Bozeman Public Library Board of Trustees Regular Meeting**  
**Bozeman Public Library**  
**Wednesday, March 17, 2021**  
**Minutes**

Meeting held via WebEx

**Attendance** Board Chair John Gallagher; Trustees Stewart Mohr, Kelly Dowdell, & Ken Spencer; Bozeman Public Library (BPL) Director Susan Gregory; Assistant Director Kit Stephenson, Department Head Cindy Christin, & Brittany Dolezal, Administrative Assistant Lauranna Cossins, & City Commissioner Terry Cunningham  
Not Present: Trustee Jennifer Pawlak, Foundation Director Janay Johnson & Friends President Dana Pepper.

**Call to Order** Meeting was called to order by Board Chair Gallagher at 4:05pm

**Approval of the Minutes**

**Action** Trustee Spencer moved to approve the minutes from the February 17, 2021 meeting. Trustee Mohr seconded. No further discussion. The Board voted unanimously to approve the minutes.

**Action/ Discussion**

Naming Opportunities Policy- Gregory

Director Gregory opened up discussion on the Naming Opportunity Policy; Gregory has requested City Attorney Greg Sullivan review policy, Attorney Sullivan hasn't had an opportunity to review naming policy at this time and Gregory requested to postpone further discussion and vote at April 21<sup>st</sup> Library board meeting to give Sullivan an opportunity to review and provide feedback.

**Action:** No Action at this time, until City Attorney Sullivan has an opportunity to review. Possible Action at the April 21, 2021 Library board meeting.

## Reports

**Correspondence** Director Gregory shared the following patron comments:

- A patron requested a drop off location on the other side of town near Target or the mall area
- Keep it up! Beautiful! The best!
- Please open. The vulnerable can wear a mask.
- Please open the lobby! Grocery stores and the Belgrade Library can be open you can too.
- One of the things that has made me so happy during Covid-19 is seeing curbside pickup. Staff roller skating back and forth.
- Everyone helps so much.

## Director and Staff Reports

**Director Gregory** discussed her Director's report, which included Library reopening plan for March 30, 2021.

Planning a virtual SymBozium May 13<sup>th</sup>. Topic: "How are you holding up? Pandemic's Wide Range effects on mental health"

Library Expansion update with MSR: we continue to meet online weekly with our MSR Design team. The next public engagement survey to go online March 22, 2021. Library Expansion Concepts reviewed.

Broad Valley Federation Business Meeting review - The most interesting part of the meeting was learning that almost every public library in the group has responded differently to the pandemic.

Bookmobile Update "This April, the Bozeman Public Library bookmobile is springing back into action! Since November, our bookmobile staff have been serving the community in a modified capacity, delivering holds and book bundles all around town. We are very pleased to announce that, starting April 6<sup>th</sup>, the bookmobile itself will be back out on the road. While we are not yet welcoming patrons onto the bus, we will be setting up a table with displays of new and exciting books and serving patrons just outside of the bookmobile. If you have been using and loving our book bundle and holds delivery services, never fear – we will continue to offer these to interested patrons. Our schedule for April and May can be found at <https://www.bozemanlibrary.org/events/calendar/bookmobile-schedule>. Questions? Email Weston, our Bookmobile Librarian, at [wflippo@bozeman.net](mailto:wflippo@bozeman.net) or call/text (406)224-8103."

## **Department Heads highlights**

Public Service Head Brittany Dolezal stated she is interviewing for 2 full time positions and 2 temp 15 hour positions and prepping for reopening the Library.

Children's Department Head Cindy Christin stated they are still in bag production and book bundles. Children's department has a meeting this week to discuss plans for continuing with the current opportunities and reopening.

Assistant Director Kit Stephenson, stated Tech Service Department head Lois Dissly is retiring at the end of April.

## **City of Bozeman Reports**

**Terry Cunningham, City Commission Library Liaison-** Commissioner Cunningham provided an update on the City. We've been spending a lot on tracking current bills within the legislation, one of which is a Firearm allowances in public building. Many discussions on the best use of federal Rescue Covid-19 funds.

**Foundation** Director Janay Johnson not present, no report provided.

Trustee Dowdell requested we have the board meet in person next month for the April 21, 2021

**Adjournment** There being no further business, Board Chair Gallagher adjourned the meeting at 4:40 p.m.