

Bozeman Public Library Board of Trustees Regular Meeting
Bozeman Public Library
Wednesday, November 16, 2022
Public Safety Center
Minutes

Attendance Trustees Stewart Mohr, Pam Henley, Kelley Dowdell, Ken Spencer & Jennifer Pawlak; Bozeman Public Library (BPL) Director Susan Gregory, Assistant Director Kit Stephenson, Department Heads Ellie Newell, Corey Sloan and Carmen Clark, Administrative Assistant Lauranna Cossins, Library Staff Megan Bruggeman, Kathleen McPherson-Glynn, City Commissioner Terry Cunningham, & Friends President Ramona Mead

Not Present: Foundation Director Janay Johnson

Call to Order Meeting was called to order by Board Chair Stewart Mohr at 4:07pm

Public Comment – no comment

Approval of the Minutes

Action Trustee Pawlak moved to approve the minutes from the October 19th, 2022 meeting, with a correction to the Veterans Day Holiday, to state used for the day before Christmas. Trustee Spencer seconded. No further discussion. The Board voted unanimously to approve the minutes.

Action/ Discussion

1. Display & Programming Policy - Stephenson presented the Display and Programming policies that were provided to the Trustees prior to the meeting for discussion. Discussion included adding the procedures and process for reconsideration to each policy.

Action: The Board requested to add the procedures for reconsideration to each policy and present again at the next Library Board meeting.

2. Food Bank Project Update- Bruggeman & McPherson-Glynn presented a PowerPoint presentation on the Food Pantry project and highlighted the heavy use statistics. They will also add a small pantry in the Children's department for children and families to access discreetly.

Trustee Dowdell asked to provide recognition in the record to Megan and Kathleen for bringing this idea initially to the Director's Group meeting, for partnering with the Gallatin Valley Food Bank and for implementing it successfully in the Library.

Reports

Correspondence Director Gregory shared the following patron comments:

Several book requests from patrons were shared.

A postcard received from a patron said, “We Miss you, Ellie! We send our gratitude for what you’re doing for our community. Our son and little one love your story time!”

Director and Staff Reports

Director Report: This was provided to the Trustees prior to meeting. Gregory stated that the Library is well into renovation. There has been a lot of loud demolition and the staff have been heroic in ignoring the noise and clatter of machinery. The new lights installation started today.

The West Side library branch and aquatics & recreation center discussion is moving along smoothly.

There will be opportunities for public input beginning in January.

The Children’s Festival of the Book was a huge success. It was held at Story Mill Park this year.

The Library received its annual State Aid check this week in the amount of \$32,569. State Librarian Jennie Stapp included a letter that reminded Montana libraries that State Aid for Libraries is up for renewal this year by the State Legislature.

Department Heads Highlights – Department reports were provided to the Board prior to the meeting.

Reports

City Commission Library Liaison- Terry Cunningham – The City Commission is working on the City Capital Improvement Plan. They will be meeting in December for further discussion and review. The Commission is spending a lot of time and discussion on its 2023 Legislative priorities. Paid parking discussions for downtown are taking place and a Memo of Understanding is being put together for a second parking garage for downtown.

Library Foundation - Foundation Director Janay Johnson- no report provided. Gregory stated that Johnson relayed a message that the Library Foundation is just \$14,000 away from its \$5.6 million goal for the Library renovation project.

Friends of the Bozeman Public Library- President Ramona Mead shared that the Friends had a very successful drive-up book donation event on Saturday, November 12th. They are still looking for a location for a winter book sale.

Next Board meeting: January 18th, 4 pm, 2023

Adjournment There being no further business, Chair Stewart Mohr adjourned the meeting at 5:08 p.m.