

Bozeman Public Library
Wednesday, February 15, 2023
Public Safety Center
Minutes

Attendance Trustees Stewart Mohr, Pam Henley, Ken Spencer & Jennifer Pawlak; Bozeman Public Library (BPL) Director Susan Gregory, Assistant Director Kit Stephenson, Department Heads Corey Sloan, Carmen Clark, Ellie Newell & Sarah Creech, Administrative Assistant Lauranna Cossins, City Staff Jon Henderson, Mitch Overton, Jamie Saitta, & Elizabeth Hill, City Commissioner Terry Cunningham, Foundation Director Janay Johnson, & Friends Secretary Marilynn Keenelly.

Not Present: Trustee Kelley Dowdell

Call to Order Meeting was called to order by Board Chair Stewart Mohr at 4:06 pm

Public Comment – no comment

Approval of the Minutes

Action Trustee Pawlak moved to approve the minutes from the January 18, 2023, meeting, Trustee Spencer seconded. No further discussion. The Board voted unanimously to approve the minutes.

Action/ Discussion

1. Bozeman Community Center Discussion – Susan Gregory, Jon Henderson, & Mitch Overton presented a slide show presentation regarding the Bozeman Community Center project- (featuring a west side Library branch, recreation center & aquatic park.)
2. FY24 Operating Budget Request approval -Gregory presented and reviewed the FY24 Budget Request sheet provided to the Board. Gregory advised at this time we are requesting roughly \$60,000 less than last year. Some highlights from our requests are additional funding for Subscriptions (digital services) and several one-time equipment needs for the Library renovation’s new Creative Labs.

Action: Trustee Spencer moved to approve the proposed Library Operations budget for FY24 request as presented, Trustee Henley seconded. No further discussion. The Board voted to approve.

3. Library Closure per renovation – March 15th and 16th, 2023- Gregory had earlier requested permission to close the Library to the public on the 15th and 16th in order to prepare the Library for reopening to the public on Friday, March 17th. The contractor requested an additional two days to complete the flooring in the lobby area around the new entrance. The Board asked if four days was enough time to get everything done. A discussion took place and the Library Director, Assistant Director and Board members determined these four days should be enough. The Library will be closed March 13th – March 16th and reopen to the public on Friday, March 17th.

Action: Trustee Henley moved to approve the Library closure to the Public Mar 13, 14, 15 & 16th, 2023. Trustee Pawlak seconded. No further discussion. Board voted to approve.

Reports

Correspondence Director Gregory shared the following patron requests /comments:

“I suggest that you give out kids bags again, I love it!”

“Keep up the great work.”

“Sew stuffies”

Director and Staff Reports

Director’s Report: This was provided to the Trustees prior to meeting. Gregory highlighted the Library renovation project status. She gave an update on the Bozeman Community Center community engagement process and talked about the Virtual Town Hall meeting to be held online on February 23rd. The current status of Legislative Bills HB91 & HB234v2 is that they are now in the Senate. We have planned a series of meetings with Library Strategic Planning consultant Ned Cooney from Big Fork, MT, later this spring. More information on dates, times and committee members will be forthcoming.

Department Heads’ Highlights – Department reports were provided to the Board prior to the meeting.

Reports

City Commission Library Liaison- Terry Cunningham – Nothing to share at this time.

Library Foundation - Foundation Director Janay Johnson – Nothing to share at this time.

Friends of the Bozeman Public Library- Secretary Marilyn Keenelly shared that the Friends have a Used Book Sale planned for April 14-16th at the Fairgrounds. The Friends have purchased new software to manage sales of the Friends’ used books in the renovated Library. A bookcase filled with Friends’ used books for sale has been installed at I Ho’s restaurant downtown.

Next Board meeting: March 15, 2023

Adjournment There being no further business, Chair Stewart Mohr adjourned the meeting at 5:37 p.m.